



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	<b>Bidhannagar College</b>
• Name of the Head of the institution	<b>Dr. Saurabh Chakraborti</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03323374782</b>
• Mobile no	<b>9830575550</b>
• Registered e-mail	<b>principal.bnckol@gmail.com</b>
• Alternate e-mail	<b>saurachakra@gmail.com</b>
• Address	<b>EB 2, Sector I, Salt Lake</b>
• City/Town	<b>Kolkata</b>
• State/UT	<b>West Bengal</b>
• Pin Code	<b>700064</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

- Name of the Affiliating University **WEST BENGAL STATE UNIVERSITY**
- Name of the IQAC Coordinator **Dr. Amaresh Mandal**
- Phone No. **9432861410**
- Alternate phone No.
- Mobile **8617744978**
- IQAC e-mail address **bnciqac@gmail.com**
- Alternate Email address **amareshmandal2@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://bidhannagarcollege.org/uploads/aqar\\_report\\_accepted\\_20-21.pdf](https://bidhannagarcollege.org/uploads/aqar_report_accepted_20-21.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bidhannagarcollege.org/uploads/mygallery1639631531Academic%20calendar%202021-2022.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>NA</b>	<b>2006</b>	<b>21/05/2006</b>	<b>20/05/2011</b>
<b>Cycle 2</b>	<b>B+</b>	<b>2.64</b>	<b>2017</b>	<b>28/03/2017</b>	<b>27/03/2022</b>

**6. Date of Establishment of IQAC**

**29/01/2013**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	Minor Research Project	WBDSTBT	2018 (3 years)	60,000/-
Faculty	Major Research Project	UGC-DAE	2019 (3 years)	2,58,360/-
Faculty	Major Research Project	SERB-DST, Govt of India	2019 (3 years)	1,50,000/-
Institution	State Allocation Fund	West Bengal State Govt.	2021-2022	38,92,539/-

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

**Two webinars and one seminar on social and environmental issues**

One work shop on Gender Equality and Sustainable Career

Scrutiny for promotion of 18 teachers under CAS

Academic audit was conducted

Individual student mentoring by the teachers has been introduced

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Institute is preparing to participate in NIRF	Institute is going to submit NIRF data
Steps should be taken to make the campus plastic free	Steps are taken to make campus plastic free
Green audit of the campus should be introduced	Yet to be done
Steps should be taken to reduce the carbon emission	Car restriction in the campus is imposed on every Friday
Seminar on gender equity and human ethics should be arranged	One workshop on gender equity and sustainable career
To form a Student Service Centre to take care of physical and mental health of students.	Student activity and student aid committees are formed

**13. Whether the AQAR was placed before statutory body? Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC, Bidhannagar College	20/01/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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Name	Date of meeting(s)
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<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
<b>2021-2022</b>	<b>30/01/2023</b>
<b>15. Multidisciplinary / interdisciplinary</b>	



Being a purely government organization and an affiliated college to West Bengal State University the domain of introduction of new courses is limited. However, besides 16 ongoing UG and 6 PG courses the institute is going to introduce few Add-on and Value-added courses in the coming academic session to meet the multidisciplinary requirement in NEP.

**16.Academic bank of credits (ABC):**

yet to be done

**17.Skill development:**

yet to be done

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

yet to be done

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

yet to be done

**20.Distance education/online education:**

yet to be done

## Extended Profile

### 1.Programme

1.1 551

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1153

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 370

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 376

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 92

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 113

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>551</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1153</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>370</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>376</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>92</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	113
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	102
Total number of Classrooms and Seminar halls	
4.2	43,60,539
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	85
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College seeks consistently to maintain the class-credit correspondence (the earlier 45-minute classes being changed into 60-minute classes so as to make up the hour-credit equation) so essential to the CBCS system.

Institute prepares its academic calendar on the basis of Master Calendar of the affiliating university, West Bengal State University.

Institute follows well-structured central and departmental time-table. All the departments strictly adhere with the time-table to ensure timely completion of the syllabi.

In CBCS system (graded examination system) internal examinations are conducted within the stipulated timeframe and the marks are uploaded in the data base designed by the affiliating University.

Relevant documents are systematically maintained, in the form of, say, class records, test records, and attendance records.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating university assumes sole responsibility for preparing the academic calendar which among other things includes the end-semester examination schedule. The College prepares a calendar in keeping with the one provided by the university, so as to hold multiple curricular and cocurricular activities within a session. Solely academic activity considered, the College works largely within the framework given, holding importantly all examinations for internal assessment, and covering more than 33 of the total evaluation designed for a whole semester. In CBCS system internal examinations are conducted within the stipulated timeframe and the marks are uploaded in the data base designed by the affiliating University.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://bidhannagarcollege.org/uploads/my_gallary1639631531Academic%20calendar%202021-2022.pdf">https://bidhannagarcollege.org/uploads/my_gallary1639631531Academic%20calendar%202021-2022.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/**

**B. Any 3 of the above**

<b>Diploma Courses Assessment /evaluation process of the affiliating University</b>	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>22</b>	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>Nil</b>	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>N.A.</b>	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For undergraduate courses, Institute has to follow the prescribed curriculum laid down by the affiliating University. For Post Graduate course, the Department of Zoology introduces a 4-credit course (paper-GEC) on Eco-System and Environmental Hazards. The course content would make a student enriched with basic knowledge regarding the roles of biodiversity and ecosystem services in sustaining humans and other lives on earth. Upon completion of the course, the students will understand the major concepts of environmental science, identify how toxic chemicals used for many purposes are affecting the ecosystem and human health and apply the scientific method and quantitative techniques to describe, monitor and understand environmental systems.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

187

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://bidhannagarcollege.org/page.php?pidm=e4da3b7fbbce2345d7772b0674a318d5">https://bidhannagarcollege.org/page.php?pidm=e4da3b7fbbce2345d7772b0674a318d5</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded



<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://bidhannagarcollege.org/page.php?idm=e4da3b7fbbce2345d7772b0674a318d5">https://bidhannagarcollege.org/page.php?idm=e4da3b7fbbce2345d7772b0674a318d5</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
UG- 303, PG- 117	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
UG- 115, PG- 47	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<ul style="list-style-type: none"> <li>All the Departments of the College monitor the learning levels of the students on regular basis and arrange special training for advanced learners and slow learners</li> </ul>	

accordingly.

- Departments provide the students academic resources in the form of text books and reference books from Departmental Seminar Library, comprehensive study materials, and also utilize learning tools like audiovisual aids which ensure convenient understanding of the subject.
- Students are assigned projects and assignments according to their levels of understanding.
- Students are encouraged to avail books and journals of advanced level from Central Library and Departmental Seminar library and other Community libraries to enrich their knowledge and also to inculcate their interest in research.
- Students are provided with links of academic journals and websites and are also motivated to study using online open educational resources and access good quality journals so that they get acquainted to worldwide publication and research in the subject.
- Special remedial classes have been organized for the slow learners and at the same time advanced discussion sessions have also been conducted involving the advanced learners through lectures and group discussions.
- The advanced learners aspiring for higher studies and research careers in National and International institutes have been guided, particularly for the competitive admission tests.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1153	92

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

- After the decline of the pandemic situation students have been taken to field tours and educational excursions as part of their curriculum by different Departments which enable them to acquire hands-on experience in the subject which encourage experiential learning.
- The teachers of the institution have employed their best efforts to help the students to cope up with the offline mode of learning and evaluation after a prolonged period of online learning system.
- Students have been assigned a variety of innovative project works for participative learning and regular home assignments for self assessment.
- Students are provided with power-point presentations, study materials in PDF format, virtual simulation models for practical studies and various other problem-solving methods so as to help them to observe, understand, analyze, interpret and find solutions, and perform applications that might lead them to a holistic understanding of the concepts of their studies and possible career building in the subject.
- Students are regularly encouraged to participate in a variety of Team-works, Peer teaching, Cooperative and Collaborative learning, Group discussions to stimulate them to interact with one another for sharing of knowledge and ideas.
- This allows development of collaboration skills and leads to better learning and understanding of subject and also nurtures human skills and life skills for future learning, adjustment and cohesive social life.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Teachers use ICT enabled tools like LCD projectors, Computers with Internet facility for an effective teaching-learning process.
- Few Departments of the College possess Departmental Computer Laboratory which is optimally used by the

students for their studies and dissertation works.

- The teachers conduct their ICT Practical classes in the Laboratory. Sometimes virtual simulation models are also utilized for better understanding of the topic.
- Students are also provided with website links of e-books and academic journals and encouraged to use online open educational resources.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

92

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

60

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

703

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- All the Departments of the College have continued their assessment process through formative (continuous) assessment and summative assessment.
- Internal Assessment have been conducted in scheduled time in each semester of Under-Graduate and Post-Graduate Courses.
- Midterm examinations were held on regular basis as per University Notices.
- Teachers evaluated each answer-scripts and after checking, respective students have been allowed to see the corrections so that they can comprehend their mistakes and/or lacuna.
- After evaluation, teachers discussed and assessed performance of each concerned student in the next routine classes.
- Practical Examinations have also been conducted on regular basis and continuous assessment is an integral part of the final practical evaluation.
- Various Project works and home assignments have been allotted to the students and the works have been evaluated continually by the teachers of the concerned Departments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- All kinds of grievances of the students related with internal examinations are answered on a regular basis in a very transparent manner.
- Any issues that emerge regarding internal examinations are attended sincerely and immediately involving all the faculties of the concerned Department.
- Solutions are provided right away and very comprehensively.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As an affiliated college we have to follow the prescribed programme of the affiliating University that is West Bengal State University.

Programme and course out comes are displayed in the college-website so that entry level students get a clear idea about their future study and career opportunities.

At the begining of each academic session faculty members discuss the POs amd COs during syllabus allocation meeting of each department.

In first few classes, the newly admitted students get brief ideads of POs and the idea of PSOs and COs are made clear to them during teaching-learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://bidhannagarcollege.org/page.php?pidm=e4da3b7fbbce2345d7772b0674a318d5&amp;tab=12">https://bidhannagarcollege.org/page.php?pidm=e4da3b7fbbce2345d7772b0674a318d5&amp;tab=12</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To assess the levels of attainment of Programme outcomes and Course outcomes Bidhannagar College has devised an evaluation system.

Attainment of Course Outcomes:

- All the Departments of the College maintain specific academic calendar and follow the calendar for teaching and learning.
- There are continuous assessments and end-semester

examinations for evaluation of continuous progress of the students and their overall achievement respectively.

- Departmental meetings are held on a regular basis by all the Departments to assess the Programme outcomes and Course outcomes and the records have been maintained properly.
- Reports of continuous evaluation are presented and analysed by the tabulation committee of the college.

#### Attainment of Programme Outcomes:

- The Institution conducts Students Satisfaction Survey (online feedback system) designed by IQAC of the College to obtain feedback of the students regarding infrastructure of the College and the respective Departments, academic and administrative facilities of the College and contribution of the faculty members to teaching-learning and student progression.
- The online feedback has been analysed on a regular basis and necessary remedial measures have been taken by the Principal.
- Programme Outcome is also evaluated through students' progression to higher education and their placement records.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

UG- 276, PG- 100



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bidhannagarcollege.org/uploads/UG-Feedback-Analysis-2021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

4.68

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college encourages activities related to academics, innovation and research that outreaches the curriculum and facilitates the overall improvement of the students with continuous flow of knowledge. Ongoing research projects funded by different funding agencies and publications in different peer reviewed journal by different faculty members and Ph.D. students illustrate the faculty's focus upon knowledge enhancement. The college encourages participation of students and faculty members in various seminars, workshops, scientific competitions that exaggerate the transfer of knowledge. Various departments of the college in collaboration with IQAC have organized several popular lectures addressing the common health issues. The college have established a central research facility from RUSA fund that supports the progress of ongoing research. Exchange of knowledge is empowered by conducting lecture series where eminent scientists have discussed about the recent trends and

update the modern views of research. The college has a central research committee that oversees the ongoing researches in the colleges. The career counselling committee welcomes different organization to guide the students towards employment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

<b>during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
27	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
3	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>In the session 2021-22 the students of Anthropology tried to sensitize the children of the studied community on the importance of education for their development in the course of life. The students of the Education have visited 45th Kolkata Book fair to resume their academic habit. Students have also participated in different webinars/seminars related to different social and gender issues.</p>	
<b>File Description</b>	<b>Documents</b>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

674

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus consists of two main building- an old building for science faculties and a new building for administrative work and for arts faculties. The two buildings provide sufficient class rooms and laboratories for smooth running of classes, examinations and co-curricular activities. With time, the infrastructures have been developed to keep pace with the new demands. Teaching learning process is enhanced by

i. 14 ICT enable class rooms

ii. one computer lab

iii. laboratories for practical classes and dedicated laboratories for research

iv. a medicinal plant garden

v. two seminar halls and a board room to arrange different seminars, workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Two big play grounds, one state-of-the-art gymnasium and an indoor game help students enjoy the sport and make themselves physically more agile. One auditorium and one conference room for different cultural activities like quiz competition, celebration of Teachers' day, celebration of Republic day, Independence day, different awareness programmes etc. ensures holistic development of the pupils.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the most important information centre of the College. The centralis situated at the ground floor of new building with



more than 54000 text books and more than 1000 reference books. Online resources through N-LIST of INFLIBNET are also available.

Library functions are partially automated with Library management software 'KOHA' (version- 3.14.000). The KOHA software was installed in 2016.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data**

for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Third party support for IT facilities including wi-fi is secured almost on a regular basis for the official and intellectual need of the institution. There is nothing highly technical about the IT support system in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

##### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

43.60

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute submits different proposals and plans to the Government for approval and financial sanctions. Buildings and different infrastructures are maintained entirely by State Government grants. Institute also mobilises funds from different sources such as RUSA for improving infrastructures.

For well-being of the pupils institute established

i. a canteen

ii. four lifts for the new building

iii. Ramps and specially designed divyangjan toilet

iv. CCTV at multiple points in the campus

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION**

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
426	
<b>File Description</b>	<b>Documents</b>
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

62

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

62

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

134

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

24

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Students' representation is evident in various administrative, co- curricular and extracurricular activities in the year**

2021-22. In this session the student representatives in Students Activity Committee of the institution were Suparna Sardar, UG Semester 5, Department of Anthropology and Pritha Bose, UG Semester 5, Department of Bengali. Administrative committee like IQAC always have student representatives. For 2021-22 session, Manami Das, English was student representative in IQAC. The extracurricular activities that have the involvement of student representatives and volunteers were Annual Sports, Cultural Competition and Saraswati Puja as well as in NSS. Webinar, seminar, awareness camp (Thalassemia screening camp), Tree plantation program, Independence Day celebration, Students' week celebration, NSS day celebration, International Mother Language Day celebration are some of the activities of the student members. This shows the student representation on various bodies as per established processes and norms in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the



development of the institution through financial and/or other support services

Bidhannagar College Alumni Association was registered in 2016. Since then, the Association is organizing various activities for alumni as well as college students. Association couldn't organize its regular program throughout the year due to imposed lock down situation. Alumni Association has organized a one-day workshop on 'Gender Equality and Sustainable Career" with support of IQAC on 25th May 2022. Along with a badminton competition was organised at college campus on 25th May 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision is one of assuring a future, bright, free and unprejudiced, based on a substratum of multi-level confidence and intelligence. The future is to be assured to all its stakeholders, involving as it does the following :

1. An all-round advancement of learning and education in the most important sense.
2. Empowering the intelligent, but uninformed minds, with the most necessary pieces of information and knowledge required, alongside developing a sense of responsibility, with which to make the most of knowledge acquired.
3. Ensuring freedom from gender-bias and prejudices, obsessions and predilections.

4. Instilling the spirit of leadership, that ensures the assumption of responsibility, social and intellectual, in the future.

The mission, therefore, is to do all the College can to make the dream come true. The basics are of utmost necessity :

1. System-development, that guarantees all satisfactory developments needed.

2. Assurance of discipline that which comes automatically from within, the proper ambience social, moral, academic and intellectual being achieved.

3. Value education, especially through several awareness programmes, designed for developing a sense of moral and social responsibility.

File Description	Documents
Paste link for additional information	<a href="http://www.bidhannagarcollege.org/pages.php">www.bidhannagarcollege.org/pages.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management is supported by a number of sub-committees formed by the Teachers' Council and the IQAC. They work in coordination with the Principal. Any specific work like admission as to the UG/PG Courses is undertaken officially by the relevant Committee. As soon as the work is completed, they submit a report to the Principal, containing all relevant pieces of information like difficulties faced, if any, and suggestions for the betterment. The report is taken into consideration in the TC Meeting, so that all of the academic staff are aware of the issues involved and get ready to assume any responsibility in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since Bidhannagar College is a Government organization and it is affiliated by the West Bengal State University, Barasat, therefore all Institutional strategies or plans are purely dependent on Government or the affiliating University. Financial and Administrative strategies are solely dependent on Department of Higher Education, Govt. of West Bengal. Academic plans of the affiliating University like Admission criteria, syllabus and examination schedule are strictly followed by the College.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the College is supported by a number of academic as well as administrative sub-committees formed by the Teachers' Council and the IQAC. They work in coordination with the Principal. All the academic and administrative proposals discussed in the Governing Body, but being a Government Institution, all the administrative and financial decisions are formulated by the Department of Higher Education, Government of West Bengal. Principal's office is coordinated by the Non-teaching staffs within the active purview of Principal. Academic Departments run by teaching staffs and non-teaching staffs (for laboratory based subjects), whereas Librarian and other Library staffs take care of the College Library. Bidhannagar College has a strong Grievance Redressal Cell, Anti-ragging cell and Internal Complaints Committee (ICC) which runs by the representatives from the teaching members, non-teaching members, student members lead by the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://www.bidhannagarcollege.org">www.bidhannagarcollege.org</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Teaching Staff

W.B. Health Scheme, Leave Travel Concession

#### Non teaching Staff

W.B. Health Scheme, Leave travel concession

File Description	Documents
Paste link for additional information	<a href="http://www.westbengalhealthscheme.gov.in">www.westbengalhealthscheme.gov.in</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/

**workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

**Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

27

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

An online Self Appraisal Report (SAR) is to be submitted by all teaching staff in every year to the Principal through the HRMS portal. The Principal forward it to the Department of Higher Education, West Bengal, after a critical examination of the same. Performance of the teacher in Teaching, Learning & Evaluation is critically evaluated by Reviewing Officer, followed by Director of Public Instruction (DPI). Submission of SAR is mandatory for every teaching staff.

Monthly attendance record is maintained for both teaching and non-teaching staff, and sent it to the Department of Higher Education, West Bengal as and when required.

File Description	Documents
Paste link for additional information	<a href="http://www.wbifms.gov.in">www.wbifms.gov.in</a>
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits are done prior to the statutory audit undertaken by the AG Bengal, done after every three years covering all three years together - a system which is entirely that of the Government, be it the State Government or the Central.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds purely dependent on Government strategies, since this College is a Government organization, run under Department of Higher Education, Government of West Bengal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

1. **Online feedback from the UG & PG students: The feedback system is purely anonymous. Students login in the College portal and fill up their feedback form without revealing their identity.**

2. **Online webinar organized by IQAC in association with various Departments of our College to continue the knowledge flow in the forward direction in the pandemic situation of Covid-19.**

3. **Submitted AQAR for the academic year 2020-2021.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Yet to develop**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.bidhannagarcollege.org/pages.php">www.bidhannagarcollege.org/pages.php</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A one-day workshop on 'Gender Equality and Sustainable Career' was organised on 25th May 2022 to promote gender equity. There are separate common rooms for girls and boys. Most of the campus is under the surveillance of CC TV for better safety and security.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are separate 'use me' bins in every floor of the old building and new building as well as in staff rooms of various departments, office room and student section of the college. Government appointed sweepers and few non-government part-time workers regularly clean the garbage and clear the clogging in the drains of the premises. All microbial waste are sterilised in autoclave before disposal. All kinds of solid waste is taken outside the campus and disposed of via Bidhannagar Municipal Corporation's garbage collection and transportation vehicle.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with</b>	C. Any 2 of the above
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**disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Different cultural programmes on the occasions of various days like international mother language day, World Yoga Day, NSS day, webinar like 'Swami Vivekananda's concept of Universal Religion and its applicability to the modern Global Society' etc. promotes social harmony and awareness of the rich heritage of our country. Celebration in the form of various programmes like work shop on Gender Equality, quiz, seminars both State level as well as College level (student seminar), the institution provides an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. One-day webinar on 'COVID-19 and Lockdown, Social Security and Perspective' was organised by Department of Economics and IQAC on 11th September 2021
2. One day State level webinar on 'Swami Vivekananda's concept of Universal Religion and its applicability to the modern Global Society' by department of philosophy on 1st October 2021.
3. A one-day workshop on 'Gender Equality and Sustainable Career by Alumni Association and IQAC, BNC
4. A poster competition by the students on the topic "Science from different perspectives" on 28th February 2022.

All these programmes have helped in sensitization of students and employees of the Institution to the constitutional obligations like values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**E. None of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the year the institute celebrates a number of national and international commarative days and events following are the examples of such events during 2021-2022 academic year.

1. World Yoga Day was celebrated through online mode by NSS unit, Bidhannagar College, June 21, 2021.

2.Celebration of Independence Day, 15th August 2021. Flag Hoisting by Dr. Lina Sen, Teacher's Council Secretary, Bidhannagar College at the College premises organised by NSS Unit of the College

3. NSS Day celebration, 2021 was held online via 'Google meet' platform through cultural program and Elocution session on the topic "Online Education & its influence on Student Life" organised by West Bengal State University National Service scheme, Bidhannagar College Unit September 25, 2021.

4. Flag hoisting ceremony was held at College Campus to solemnize the 73rd Republic Day of our country on 26th January 2022.

5. International Mother Language Day' 2022 was observed at the Conference room from 1 pm on 28.02.2022 organized by Department of Bengali, N.S. S. Unit, IQAC and Cultural committee of the College.

6.celebration of National Science Day through presentation of posters by the students on the topic "Science from different perspectives" or "Nana Angike Bigyan Bhabona" at Seminar Room at

2 pm on 28th February 2022. There was total 38 poster presentations which were judged by Prof. Achintya Kumar Sarkar, HOD, Department of Chemistry and Prof. Debesh Roy, HOD, Department of Statistics

7. Rabindra-Nazrul Jayanti (celebration of birth Centenary of Rabindranath Tagore and Kaji Nazrul Islam) was held at Seminar room on 10th June 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best practice -1

Health awareness programm

### Best practice-2

Enrichment Programme on Environmental and Cultural Perception

File Description	Documents
Best practices in the Institutional website	<a href="https://bidhannagarcollege.org/uploads/Best-Practice-21-22.pdf">https://bidhannagarcollege.org/uploads/Best-Practice-21-22.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. National seminar on Thalassemia Awareness was organised by Thalassemia Awareness and prevention Committee, Rotary

International District 3291 and supported by NSS unit, Bidhannagar College on July 27, 2021.

2. Thalassaemia Awareness Camp' was organized as a part of World Health Day Celebration by NSS unit, Bidhannagar College in collaboration with Rotary Club of Ganga Heritage, Kolkata District 3291 and Department of Haematology, NSS Medical College at Seminar Room on 6th and 7th April 2022.

3. Tree Plantation Program was organised in Bidhannagar College campus by NSS unit, Bidhannagar College in association with Rotary International District 3291, August 13, 2021.

4. A Vaccination camp was organised in the College campus to get the students and the staff vaccinated either 1st dose or 2nd dose with prior registration or spot registration, October 4, 2021.

5. A one-day webinar on "Environmental Challenges and Management Strategies on 25th May, 2022.

All these shows the institution's priority to maintain and improve the physical health of the students as well as environmental health.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year;

1. Value added courses and add-on courses will be introduced
2. Green audit will be conducted.
3. SSS should be introduced
4. Academic audit should be conducted with external members