

### **IQAC Meeting at the Start of 2016-17(Meeting held on July 04, 2016):**

1. The Coordinator reads of the minutes of the last meeting and the members confirm the minutes.
2. WAN Connectivity still not set up. KOHA is yet to be set up so as reorganize the Library. The trial is underway. This is likely to be done immediately. The Psychological Counseling Cell has been made more active. The Sick Room has been upgraded. The Herbal garden has been upgraded. Gymnasium is to be upgraded. All the CAS- related papers in respect of teachers have been made ready at the college level; they are to be put to scrutiny by the Screening Committee officially at the earliest. Department of Botany and that of Chemistry have been sanctioned UGC grants for organizing Seminars.
3.
  - Dr. Bimal Mandal emphasizes the need of setting up WAN / at least LAN so as enable e-governance, that favours environment by ensuring less paperwork.
  - Dr. T Chattopadhyay wants the college campus to be WIFI-enabled in order that all within the campus may have free access to reading materials.
  - Dr. Sumona Mukherje comments on the space-crunch in the Library and observes that the reading room be so spacious as to accommodate at least 50 students at a time; separate space be made for the teachers.
  - She also observes that the Herbal Garden needs better maintenance.
  - The OC holds the need of academic expansion through introduction of PG Courses in English, Geography and Botany, given that the new six-storey annexed building is getting ready. Sri Tapomay Das observes that the Department of English is at present understaffed; three things are required: i) initiative to fill up the vacant posts (2); ii) new post-creation – at least five more posts to run smoothly UG and PG; iii) Smart class rooms with all relevant teaching aids for effective learning process.
  - Dr. Anup Kr. Sengupta says that all the Departments, UG or PG, need smart class room.
  - Dr. Anup Kr. Sengupta says that all the Departments need to have the curricula plan at the start of every academic session.
  - More UG Courses may be introduced, says Mr. Arup Kr. Hait.
  - Mr. Arup Kr. Hait emphasizes the need of Hostel construction for the Students at the earliest, since students from outside the local area face a lot of problems in finding accommodation nearby.
  - The Representative of the Students' Union asks for upgrading of the Gymnasium.
  - He also brings into focus the need for better and hygienic maintenance of the Canteen.
4. The IQAC Coordinator pleads for the preparation of AQAR for 2015-16. And, it be done by Nov, 2016 positively.
5. The IQAC Coordinator tells of the academic audit, the curriculum plan and the academic calendar for the current year.
6. The majority members led by Dr S Panda hold that preparation for the NAAC visit be faster than usual – uploading SSR, LOI etc.